SchoolDocs Review Information

If parents/caregivers are involved in this review, send them the following instructions:

1. Visit the website http://oteha.schooldocs.co.nz/1893.htm
2. Enter the username (oteha) and password (medallion).
3. Follow the link to the relevant policy as listed.
4. Read the policy.
5. Click the Policy Review button at the top right-hand corner of the page.
6. Select the reviewer type "Parent".
7. Enter your name (optional).
8. Submit your ratings and comments.

If you don't have internet access, school office staff can provide you with printed copies of the policy and a review form.

If staff are involved in this review, send them the following instructions:

1. Visit the website http://oteha.schooldocs.co.nz/1893.htm
2. Enter the username (oteha) and password (medallion).
3. Follow the link to the relevant policy as listed.
4. Read the policy.
5. Click the Policy Review button at the top right-hand corner of the page.
6. Select the reviewer type "Staff member".
7. Enter your name.
8. Submit your ratings and comments.